

M I N U T E S

ADMINISTRATIVE WORKSHOP
SOUTH PASADENA, FLORIDA

TUESDAY, JANUARY 16, 2024
COMMISSION CHAMBERS - 9:00 A.M.

Mayor Penny called the meeting to order at 9:02 A.M. All participated in the pledge to the flag.

ROLL CALL: COMMISSIONERS GAIL NEIDINGER, BEN THOMAS, LYNDIA THOMPSON, VICE MAYOR THOMAS REID, AND MAYOR ARTHUR PENNY. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY CHRISTOPHER BERG, FINANCE DIRECTOR JAMES GRAHAM, PUBLIC WORKS DIRECTOR SHAWN SHIMKO, PUBLIC SAFETY DIRECTOR DAVID MIXSON, COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN, AND DEPUTY CITY CLERK MARY JO BOWMAN.

The topics scheduled for discussion were PSTA Board of Directors Appointment Update, Resilient Florida Grant, and Spring Events Update.

The first topic for discussion was PSTA Board of Directors Appointment Update.

City Clerk Lewis spoke regarding the appointment process for the City's representative on the PSTA Board of Directors. She reported that the voting process for the six represented cities ended in a tie. She stated that PSTA held a meeting with staff from the cities to determine how to proceed with the appointment. She explained that options were given that were to be presented to each city's governing body, but in the interim a vote was changed in support of Vice Mayor Reid. She reported that Vice Mayor Reid has therefore been selected as the appointee.

Discussion ensued regarding proposed legislation changing the composition of the PSTA Board of Directors.

The next topic for discussion was Resilient Florida Grant.

Public Works Director Shimko reported that the City has been approved for a Resilient Florida Grant in the amount of \$175,000. He stated that the money will be put into the budget for a vulnerability study to be performed and added to the stormwater master plan. He noted that having the study done could help the City obtain more grant funding in the future.

The last topic for discussion was the Spring Events Update.

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Mr. Shimko spoke regarding preparations for the Block Party. He stated that the car show vendor is booked and some food truck vendors have signed on.

In response to Mayor Penny, City Clerk Lewis stated that sponsorship information would be going out this week.

Discussion ensued regarding spring event preparations.

Mr. Shimko spoke regarding Public Works activities including lift station maintenance and hiring processes.

In response to Mayor Penny, discussion ensued regarding the placement and availability of garbage cans throughout the city. Mr. Shimko stated that more trash cans had been added, but he can reevaluate their placement to potentially add more.

Mr. Shimko reported that upkeep and maintenance of the bathrooms in Galatea Garden has become increasingly difficult. He said that people have been vandalizing them or leaving them filthy. He recommended that the bathrooms be kept locked except during City events.

Discussion ensued regarding use and upkeep of the park bathrooms.

The consensus of the Commission was to keep the park bathrooms locked on a trial basis due to vandalism.

City Clerk Lewis spoke regarding dates and times for the Block Party, Artspring, and the artists' reception.

In response to Mayor Penny, Public Safety Director Mixson reported that there will be no fire station open house this year due to the construction of the new station.

City Clerk Lewis noted that there will be an event for the opening of the new fire station.

Community Improvement Director Sullivan informed the Commission that the position for Permit Technician/Administrative Assistant had been filled and the new hire would be starting soon.

There being no further discussion, the meeting was adjourned at 9:22 A.M.

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Arthur Penny

Arthur Penny, Mayor

ATTEST:

Carley Lewis

Carley Lewis, City Clerk
01-16.24a

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TO VIEW ORIGINAL SIGNED MINUTES,
PLEASE CONTACT THE CITY CLERK'S OFFICE.**